

Website Data Protection Notice

By registering on or using this website, you consent to the collection, use and transfer of your information under the terms of this Notice.

- 1.** Osirian Consulting Limited ("Osirian") is committed to preserving the privacy of all visitors to our website at www.osirian.com and adheres to any relevant legislation in that regard. Please read the following privacy policy to understand how we use and protect the information that you provide to us.

For our privacy policy on our recruitment services please see: [Recruitment Services – Data Protection Notice](#).

- 2. Information That We Collect From You**

When you visit or register on www.osirian.com you may be asked to provide certain information about yourself including your [name](#) and [contact](#) details.

We may also collect information about your usage of our website as well as information about you from messages you post to the website or forum and e-mails or letters you send to us.

To maintain customer service standards and to assist staff training, we may record and monitor incoming calls.

- 3. Use of Your Information**

Your information will enable us to provide you with access to all parts of our website and to supply the services you have requested. We will also use and analyse the information we collect so that we can administer, support, improve and develop our business.

In particular, we may use your information to contact you for your views on our services and to notify you occasionally about important changes or developments to the website or our services. Further, where you have consented, we might also use your information to let you know by email about other services which we offer which may be of interest to you. If you change your mind about being contacted in the future, please let us know.

- 4. Disclosure of Your Information**

The information you provide to us may be accessed by or given to third parties some of whom may be located outside the European Economic Area who act for us for the purposes set out in this policy or for other purposes approved by you. Those parties process information and provide support services on our behalf. We may also pass aggregate information on the usage of our website to third parties but this will not include information that can be used to identify you.

Where you have consented when providing us with your details, we may also allow carefully selected third parties, including other companies in our group, to contact you occasionally about services which may be of interest to you. They may contact you by e-mail. If you change your mind about being contacted by these companies in the future, please let us know at contact@osirian.com.

Finally, if our business enters into a joint venture with or is sold to or merged with another business entity, your information may be disclosed to our new business partners or owners.

Countries outside the European Economic Area do not always have strong data protection laws. However, we will always take steps to ensure that your information is used by third parties in accordance with this policy.

Unless required to do so by law, we will not otherwise share, sell or distribute any of the information you provide to us without your consent.

- 5. Cookies**

Cookies are small amounts of information which we may store on your computer.

Unless you have indicated your objection when disclosing your details to us, our system will issue cookies to your computer when you log on to the site. Cookies make it easier for you to log on to and use the site during future visits. They also allow us to monitor website traffic and to personalise the content of the site for you. You may set up your computer to reject cookies by

following the relevant instructions which can be found at www.aboutcookies.org . In that case, you may not be able to use certain features on our site. If you do not wish to receive cookies in the future, please let us know at contact@osirian.com .

6. Security and Data Retention

Whilst we employ security measures to protect your information from access by unauthorised persons and against unlawful processing, accidental loss, destruction and damage, we cannot take responsibility or liability in the event of such loss or damage. We will retain your information for a reasonable period or as long as the law requires.

7. Accessing and Updating

You are entitled to see the information held about you and you may ask us to make any necessary changes to ensure that it is accurate and kept up to date. If you wish to do this, please contact us at contact@osirian.com . We are entitled by law to charge a fee of £10 to meet our costs in providing you with details of the information we hold about you.

8. Changes To Our Privacy Policy

Any changes to our privacy policy in the future will be posted to the website and, where appropriate, through e-mail notification.

9. Contact

All comments, queries and requests relating to our use of your information are welcomed and should be addressed to contact@osirian.com.

10. Osirian Consulting Limited statutory information:

Company name:	Osirian Consulting Limited
Registered Address:	22, Farnham Drive, Caversham, Reading, RG4 6NY.
Company Reg. No:	03954468
VAT No:	757 2274 14